

# S-476 SUPERVISION AND SUPPORT OF HOME SHARERS



*In this document, words used in the masculine gender apply to anyone.*

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(previously RF-18)

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## **Policy**

The ministry requirements governing the frequency of visits to the home sharing setting are minimal requirements. Of course, Valoris recommends that the adult's worker visits the home sharers more frequently in order to offer the support and assistance they require. Direct and frequent contact is particularly important during an adult's first placement, during the adjustment period to a new home sharing setting and in times of crisis.

A worker assigned to the adult has the responsibility to visit approved home sharers to provide them the necessary support and supervision regarding care appropriate to the adult in care.

## **Procedure**

### **1. Responsibilities**

- 1.1. The worker must meet with home sharers and the person in care at least once every two months (or more often when required), including a minimum of visits without notice once a year). The person in care can be met alone or accompanied by a friend or a member of the family to collect his comments without home sharers present.
- 1.2. Requests made by home sharers to the adult's worker or his replacement must be answered within five (5) business days or in the case of an emergency, requests must be answered within 24 hours.
- 1.3. In the absence of the assigned worker and in case of emergency, home sharers will contact Valoris' emergency service.
- 1.4. The role of the worker is to represent the general rights and interests of home sharers and assist them in validating those rights. This role may include other aspects, such as supporting family members, participating in case conferences to accompany and support home sharers, and answer general questions about policies and guidelines, or participating in the assessment of complaints against or by home sharers.
- 1.5. Valoris has the responsibility to provide (or make available) an orientation session and first aid training, including respiratory cardiac resuscitation as well as education regarding Regulation 299/10 under the Services and Supports to Promote the Social Inclusion of Persons with Developmental Disabilities Act.

1.6. The worker also has the role of facilitating communication between the person in care, his family or guardian and the home sharers.

**2. Extraordinary Circumstances**

In the event of extraordinary circumstances such as the death of a family member of the home sharers or a disaster, Valoris will provide the necessary support to the home sharers such as arranging a placement disruption for the adult, or providing emergency financial support.

**3. Documentation**

All intervention notes, including the contacts between the adult's worker and the home sharers, are maintained in the adult's life.

**Definitions**

**Home sharers:** A family consisting of one or more persons in which a service agency places a person with an intellectual disability who has no relationship with this family, so that this person resides there and receives care, support and supervision for which the home sharers will be paid by the service agency.

**Annex(es)**

**References**

- [Policy Directives for Service Agencies regarding the Host Family Program](#) in effect
- [Services and Supports to Promote the Social Inclusion of Persons with Developmental Disabilities Act](#) and Regulation 299/10