

S-478 INITIAL SELECTION OF HOME SHARERS



Version 2 effective November 19, 2009

(previously RF-05)

Policy

A resources team worker shall answer each request for information on alternative placements or applications to become a home sharer within 7 business days. Applications to become a home sharer must meet the selection criteria described below.

1. Initial selection criteria

Before accepting an application by a person/family to become a home sharer, a resources worker must check their eligibility by ensuring that they meet the initial selection criteria.

- 1.1. Geographical residence** – Candidates must reside in the United Counties of Prescott and Russell. A Director of Service must approve any exceptions to that rule. Valoris must respect memoranda of understanding on this subject with other agencies in the jurisdiction where the candidate resides.
- 1.2. Age** - Candidates must be aged 18 or over. The evaluation shall take into consideration the fact that age affects the level of physical energy, maturity and the ability to take care of an adult with special needs.
- 1.3. Religion** – Valoris accepts applications from people of different religions. When a family is non-observant, candidates must agree to commit to providing adults in placement opportunities to thrive on the religious and spiritual levels.
- 1.4. Boarders** – Valoris must meet all boarders lodged by the family during the evaluation process. All adults residing with their family must agree to have their criminal backgrounds checked.
- 1.5. Financial stability** – The financial compensation provided by Valoris for lodging adults is not income. In fact, placing an adult in a living environment can strain the family's financial situation. When the main motivation for applying is of a monetary nature, the application shall be rejected.
- 1.6. Both home sharers working outside the home** – The evaluation shall take into account the candidates' work schedule and their availability to assess their capacity to adequately take care of an adult.

When an adult in a residential setting is under the supervision of a person other than the home sharers on a regular basis, Valoris may ask to check that person's criminal background.

1.7. Criminal background – Adults living in the home sharing setting should not have a criminal record for violence against or abuse of children or adults.

Procedure

1. Requests for information – The resources worker shall document all requests for information and applications to become a home sharer that did not meet the initial selection criteria.
2. Evaluation process – Persons applying to become a home sharer shall be advised of the evaluation process and of the requirements regarding the checking of criminal backgrounds, references and physical premises. They shall also be advised of the requirement that both home sharers go through the orientation program and take the basic training before the home is approved.

The resources worker shall compile the preliminary information in the information book and send the candidates an "Application" form. When the form is returned and the references have been checked, the evaluation process begins.

3. Rejected applications – When Valoris rejects an application to become a home sharer because a person does not meet the initial selection criteria and he does not accept the decision, the resources worker shall invite him to follow the procedure for filing a complaint and shall forward him a copy of the policy.

Definitions

Home sharers : A family consisting of one or more persons in which a service agency places a person with an intellectual disability who has no relationship with this family, so that this person resides there and receives care, support and supervision for which the home sharers will be paid by the service agency.

Annex(es)

References